

Mayor Kilpatrick opened the Council Meeting at 7:01 PM followed by a short prayer and salute to the flag. This meeting was held hybrid.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this April 10, 2023 Council Meeting had been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune and the Star Ledger, notifying the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Balka, Conti, Novak, Onuoha (via electronic Communications), Roberts, Zebrowski

Absent: None

Others Present: Mayor Victoria Kilpatrick  
Glenn Skarzynski, Business Administrator  
Denise Biancamano, C.F.O./Treasurer  
Jessica Morelos, Municipal Clerk  
Sean Kean, Esq., Borough Attorney  
Jay Cornell, P.E., Borough Engineer  
Nicole Waranowicz, Asst. Municipal Clerk

Others Absent: None

- **PROCLAMATION & PRESENTATIONS**

✦ **Sexual Assault Awareness Month Proclamation**

# Proclamation

**WHEREAS**, Sexual Assault Awareness Month and the observance of “Denim Day” are intended to draw attention to the fact that sexual violence is widespread and has public health implications for every community member of Middlesex County, including lifelong mental health impact; and

**WHEREAS**, Sexual Assault, sexual abuse, and sexual harassment greatly impact our community as statistics indicate 1 in 4 girls and 1 in 6 boys are sexually abused before age 18 with many more experiencing other types of sexual violence in their adult life; and

**WHEREAS**, Prevention is possible so we must work together to educate our community about what can be done to stop sexual violence while supporting survivors; and

**WHEREAS**, Staff and volunteers of anti-violence and prevention programs in Middlesex County including the Middlesex County Center for Empowerment and Sexual Violence Prevention Coalition encourage every person to speak out when witnessing acts of violence, however small, and to challenge the social norms that continue to perpetuate a culture of violence; and

**WHEREAS**, the New Jersey Sex Crimes Officers Association and the Middlesex County Sex Crimes Liaison Officers in connection with the Middlesex County Prosecutor’s Office are dedicated to ensuring the effective investigation and prosecution of sex crimes in our community through interagency collaboration and training; and

**WHEREAS**, with leadership, dedication, and encouragement, there is compelling evidence that we can be successful in reducing sexual violence in Middlesex County through increased awareness, prevention education focused on increasing gender equity, healthy relationships, and bystander intervention, and holding perpetrators who commit acts of violence responsible for their actions; and

**WHEREAS**, throughout the month of April, Middlesex County strongly supports the efforts of national, state and local partners, and of every citizen to actively engage in

APRIL 10, 2023  
REGULAR MEETING

public and private efforts, including conversations about what sexual violence is; how to prevent it; how to help survivors connect with services; and how every segment of our society can work together to better address sexual violence; and

**NOW, THEREFORE, I, Victoria Kilpatrick, Mayor of the Borough of Sayreville**, in collaboration with Middlesex County do hereby proclaim April 2023 as Sexual Assault Awareness Month and that we join anti-sexual violence advocates and support service programs in the belief that all community members must be part of the solution to end sexual violence and encourage the observation of Denim Day on Wednesday, April 26<sup>th</sup>, 2023.



IN WITNESS WHEREOF, I have caused this Proclamation to be issued and the official seal of the Borough duly affixed this 10<sup>th</sup> day of April, 2023.

  
Victoria Kilpatrick, Mayor

Councilwoman Novak moved the following proclamation be approved. Seconded by Councilman Conti.

Roll Call: Councilpersons Novak, Balka, Conti, Onuoha, Roberts, Zebrowski, all Ayes.

✦ **Certificate of Recognition presented to Margaret Kimmel-Miller for shattering the Guinness World record of 200 softball pitches thrown in one hour and setting a new record of 352 pitches while raising funds to fight colorectal cancer.**

Councilmembers congratulated her and commented on her accomplishment.

• **OLD BUSINESS:**

a) Public Hearing on the following Ordinances:

Borough Clerk Morelos read the heading for the following ordinances listed for Public Hearing:

Public Hearing on Ordinance #05-23.

Mayor Kilpatrick opened the meeting to the public for questions or comments on Ordinance #05-23.

There were no comments.

**Councilman Onuoha moved the Public Hearing be closed the Ordinance be adopted on second and final reading and advertised according to law. Seconded by Councilwoman Novak.**

**Roll Call: Councilpersons Onuoha, Balka, Conti, Novak, Roberts, Zebrowski, all ayes.**

**ORDINANCE #05-23**  
**AN ORDINANCE AMENDING AND SUPPLEMENTING**  
**CHAPTER XII OF THE REVISED GENERAL ORDINANCES**  
**OF THE BOROUGH OF SAYREVILLE TO AMEND**  
**SECTION 12-1.3 CONSTRUCTION FEES**

**WHEREAS**, the Borough has established Section 12-1.3, "Construction Fees", establishing, among other things, the specific construction fees for the Borough; and,

**WHEREAS**, the State of New Jersey adopted Bill A573 which permits, among other things, developers to hire private-sector code inspectors if local officials cannot complete a review within three (3) business days of a requested date; and,

**WHEREAS**, due to recent adoption of Bill A573 by the State of New Jersey, the Borough desires to amend Section 12-1.3, "Construction Fees" to establish a procedure and fee schedule for expedited inspections; and,

**WHEREAS**, all additions are shown in ***bold italics with underlines***. The deletions are shown as ~~*strikeovers in italics*~~. Those sections of Section 12-1.3 that will remain unchanged are shown in normal type.

**BE IT AND IT IS HEREBY ORDAINED** by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex, that the Revised General Ordinances of the Borough of Sayreville are hereby amended as follows:

**SECTION ONE.** Section 12-1.3 shall be amended to include the following subsection (N), "Expedited Inspections; Fees":

**N. Expedited Inspections; Fees.**

**(1) Any person or entity may apply for an inspection of a particular project or site on a day and time convenient to that person or entity. Any such application shall be made, in writing, to the Construction Department on a form to be provided by the Construction Official for such purpose. The Construction Official shall make the necessary arrangements with licensed subcode officials to make the inspection on the day and time requested. If the Construction Official is unable to arrange for the inspection as requested, he or she shall notify the applicant requesting the inspection as soon as possible after the request is made.**

**(2) Any person or entity applying for an inspection pursuant to subsection (N)(1) hereinabove shall, in addition to any other fees payable pursuant to this chapter, pay to the Construction Department a fee of \$300 for the first four hours or portion thereof that the inspector is on site making such inspection. For each additional hour, or portion thereof, after the first four hours, the applicant shall pay a fee of \$75. The applicant shall deposit \$300 with the Construction Department at the time the application is made. If an inspection exceeds four hours, the applicant shall be billed for the additional time. Any such bill shall be due and payable immediately upon receipt.**

**SECTION TWO. Severability Clause.**

If any article, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect, and to this end the provisions of this ordinance are hereby declared severable. (\*\* sections contain no changes and will remain in full force and effect).

**SECTION 3. Repealer.**

All other ordinances in conflict or inconsistent with this ordinance are hereby repealed, to the extent of such conflict or inconsistency. In the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough, the provisions are hereof shall be determined to govern. All other parts, portions and provisions of the Ordinances of the Borough are hereby ratified and confirmed, except where inconsistent with the terms hereof.

**SECTION 4. Effective Date.**

This Ordinance shall take effect immediately upon adoption and publication in accordance with the laws of the State of New Jersey.

**INTRODUCED/APPROVED ON FIRST READING**  
DATED: March 27, 2023

/s/Jessica Morelos, R.M.C.  
Clerk of the Borough of Sayreville

/s/Christian Onuoha, Councilman  
(Planning and Zoning Committee)  
Borough of Sayreville

**ADOPTED ON SECOND READING**  
DATED: April 10, 2023

/s/Jessica Morelos, R.M.C.  
Clerk of the Borough of Sayreville

/s/Christian Onuoha, Councilman  
(Planning and Zoning Committee)  
Borough of Sayreville

**APPROVAL BY THE MAYOR ON THIS 10th DAY OF April, 2023.**

/s/Victoria Kilpatrick, Mayor  
Borough of Sayreville

APPROVED AS TO FORM:

/s/SEAN KEAN, ESQ., Borough Attorney

Public Hearing on Ordinance #06-23.

Mayor Kilpatrick opened the meeting to the public for questions or comments on Ordinance #06-23.

There were no comments.

**Councilman Balka moved the Public Hearing be closed the Ordinance be adopted on second and final reading and advertised according to law. Seconded by Councilwoman Novak.**

**Roll Call: Councilpersons Balka, Conti, Novak, Onuoha, Roberts, Zebrowski, all ayes.**

**ORDINANCE #06-23**  
**AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE #435-19  
FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS  
AND EMPLOYEES FOR THE YEAR 2023**

**BE IT ORDAINED by the Mayor and Borough Council of the Borough of Sayreville as follows:**

Section 1. The following annual salaries be and the same are here established for the following Borough Officials, officers and employees and made part of Appendix 1 of Ordinance #435-19 and made part hereof.

**Borough of Sayreville – AFSCME Salary & Wage Schedules**

**2023**

**Senior Public Safety Tele-Communicator**

|        |        |        |        |        |        |        |        |        |        |
|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| A      | B      | 1      | 2      | 3      | 4      | 5      | 6      | 7      | 8      |
| 50,967 | 53,967 | 56,423 | 66,529 | 69,042 | 71,552 | 74,075 | 76,598 | 79,124 | 80,537 |

**SECTION 2. Severability Clause.**

If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect, and to this end the provisions of this ordinance are hereby declared severable.

**SECTION 3. Repealer.**

All other ordinances or parts of ordinances inconsistent herewith are hereby repealed and this ordinance shall take effect immediately upon final passage and publication as required by law.

**INTRODUCED/APPROVED ON FIRST READING**

DATED: March 27, 2023

/s/Jessica Morelos, R.M.C.  
Clerk of the Borough of Sayreville

/s/Daniel Balka, Councilman  
(Admin. & Finance Committee)  
Borough of Sayreville

**ADOPTED ON SECOND READING**

DATED: April 10, 2023

/s/Jessica Morelos, R.M.C.  
Clerk of the Borough of Sayreville

/s/Daniel Balka, Councilman  
(Admin. & Finance Committee)  
Borough of Sayreville

**APPROVAL BY THE MAYOR ON THIS 10th DAY OF April, 2023.**

/s/Victoria Kilpatrick, Mayor  
Borough of Sayreville

APPROVED AS TO FORM:

/s/SEAN KEAN, ESQ., Borough Attorney

Public Hearing on Ordinance #07-23.

Mayor Kilpatrick opened the meeting to the public for questions or comments on Ordinance #07-23.

There were no comments.

**Councilwoman Novak moved the Public Hearing be closed the Ordinance be adopted on second and final reading and advertised according to law. Seconded by Councilwoman Roberts.**

**Roll Call: Councilpersons Novak, Balka, Conti, Onuoha, Roberts, Zebrowski, all ayes.**

**ORDINANCE # 07-23**

**AN ORDINANCE AMENDING CHAPTER XVII, "PARKS AND RECREATIONAL AREAS", TO DELETE SUBSECTION 17-2, "BOROUGH BATHING FACILITIES" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE**

**WHEREAS**, the Borough had previously established Section 17-2, "Borough Bathing Facilities", establishing, among other things, certain public bathing facilities and associated fees; and,

**WHEREAS**, the Mayor and Borough Council have reviewed the subject Ordinance and determined that it is outdated and is no longer applicable to the Borough and its residents and desires to amend the Borough Code to remove subsection 17-2; and,

**WHEREAS**, all additions are shown in ***bold italics with underlines***. The deletions are shown as ~~*strikeovers in italics*~~. Those sections of Section 12-1.3 that will remain unchanged are shown in normal type.

**BE IT AND IT IS HEREBY ORDAINED** by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex, that the Revised General Ordinances of the Borough of Sayreville are hereby amended as follows:

**~~17-2 BOROUGH BATHING FACILITIES.~~**

**~~17-2.1 Established.~~** ~~The premises known as "Bailey Park" and any other lakes or ponds hereafter leased or owned by the Borough, together with the lands adjacent thereto, shall be designated as Sayreville's Municipal Bathing Facilities.~~

~~**17-2.2 Hours.** The bathing facilities shall be opened daily to the public between the hours of 10:00 a.m. and 8:00 p.m. during the months of June, July and August.~~

~~**17-2.3 Permit Required.** No person shall use the facilities for any purpose whatsoever or at any time without obtaining a permit. Permits shall be obtained at the Recreation Department and shall be exhibited on demand.~~

~~**17-2.4 Entrance Fees.** The entrance fee for Borough residents using Bailey Park shall be as follows:~~

*For Season Use*

|  |                   |
|--|-------------------|
| <del>Borough Family</del>                    | <del>\$1.00</del> |
| <del>Individual Children or Dependents</del> | <del>\$.50</del>  |

*Non-Resident for Daily Use*

|  |                   |
|--|-------------------|
| <del>Non-resident Adults</del>               | <del>\$1.00</del> |
| <del>Individual Children or Dependents</del> | <del>\$.50</del>  |

*Non-Resident Weekends and Holidays*

|  |                   |
|--|-------------------|
| <del>Non-resident Adults</del>               | <del>\$1.50</del> |
| <del>Individual Children or Dependents</del> | <del>\$.75</del>  |

~~(Ord. #1028, § 1)~~

~~**17-2.5 Passes and Membership.** The Borough may issue passes and membership cards to the Borough residents who register.~~

~~**17-2.6 Alcoholic Beverages Prohibited.** No person shall consume or bring any alcoholic beverages into any park or bathing facilities owned or operated by the Borough.~~

~~**17-2.7 Disrobing Prohibited.** No person shall undress or disrobe on any part of the premises or in any automobile on or near the premises or on any private or public land in the vicinity of the premises.~~

~~**17-2.8 Parking Restricted.** Parking of motor vehicles shall be permitted only in designated areas. No person shall park any motor vehicle on public or private roads adjacent to the premises.~~

~~**17-2.9 Purpose.** This section is enacted for the purpose of raising revenue and to regulate and control the use of the premises for bathing and swimming.~~

**SECTION TWO. Severability Clause.**

If any article, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect, and to this end the provisions of this ordinance are hereby declared severable.

**SECTION 3. Repealer.**

All other ordinances in conflict or inconsistent with this ordinance are hereby repealed, to the extent of such conflict or inconsistency. In the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough, the provisions are hereof shall be determined to govern. All other parts, portions and provisions of the Ordinances of the Borough are hereby ratified and confirmed, except where inconsistent with the terms hereof. Moreover, Chapter 17-2 "Borough Bathing Facilities" shall be deleted in its entirety and the Revised General Ordinances of the Borough of Sayreville, shall also be amended to reflect such change.

**SECTION 4. Effective Date.**

This Ordinance shall take effect immediately upon adoption and publication in accordance with the laws of the State of New Jersey.

**INTRODUCED/APPROVED ON FIRST READING**

DATED: March 27, 2023

/s/Jessica Morelos, R.M.C.  
Clerk of the Borough of Sayreville

/s/Mary J. Novak, Councilwoman  
(Recreation Committee)  
Borough of Sayreville

**ADOPTED ON SECOND READING**

DATED: April 10, 2023

/s/Jessica Morelos, R.M.C.  
Clerk of the Borough of Sayreville

/s/Mary J. Novak, Councilwoman  
(Recreation Committee)  
Borough of Sayreville

**APPROVAL BY THE MAYOR ON THIS 10th DAY OF April, 2023.**

/s/Victoria Kilpatrick, Mayor  
Borough of Sayreville

APPROVED AS TO FORM:

/s/SEAN KEAN, ESQ., Borough Attorney

• **NEW BUSINESS:**

a) Clerk Morelos reported having received the Supplemental Debt Statement as of April 10, 2023, from CFO Denise Biancamano.

Councilwoman Novak moved the Supplemental Debt Statement be received and filed. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Novak, Balka, Conti, Onuoha, Roberts, Zebrowski, all Ayes.

b) Introduction of the following ordinances:

**ORDINANCE #08-23**

**AN ORDINANCE AMENDING AND SUPPLEMENTING  
CHAPTER XIII OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF SAYREVILLE TO AMEND  
SECTION 13-11 "PERMIT DUMPING AND FEES"**

(Public Works Committee - Co. Conti - Public Hearing 4-24-23)

Councilman Conti moved the Ordinance be approved on first reading, advertised according to law and a Public Hearing be scheduled for April 24, 2023. Motion was seconded by Councilwoman Novak.

Roll Call: Councilpersons Conti, Balka, Novak, Onuoha, Roberts, Zebrowski, all Ayes. Carried.

**ORDINANCE #09-23**

**AN ORDINANCE AMENDING CHAPTER XVII, "PARKS AND RECREATIONAL AREAS",  
TO DELETE SUBSECTION 17-10, "SAYREVILLE COMMUNITY GARDEN"  
TO REFLECT THAT "SAYREVILLE COMMUNITY GARDEN" IS NOW  
CODIFIED IN CHAPTER II, SECTION 2-32 OF THE REVISED GENERAL  
ORDINANCES OF THE BOROUGH OF SAYREVILLE**

(Recreation Committee - Co. Novak - Public Hearing 4-24-23)

Councilwoman Novak moved the Ordinance be approved on first reading, advertised according to law and a Public Hearing be scheduled for April 24, 2023. Motion was seconded by Councilwoman Roberts.

Roll Call: Councilpersons Novak, Balka, Conti, Onuoha, Roberts, Zebrowski, all Ayes. Carried.

**BOND ORDINANCE #10-23**  
**BOND ORDINANCE PROVIDING FOR WATER**  
**MAIN IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF**  
**SAYREVILLE, NEW JERSEY, APPROPRIATING \$2,750,000**  
**THEREFOR AND AUTHORIZING THE ISSUANCE OF**  
**\$2,750,000 BONDS OR NOTES OF THE BOROUGH FOR**  
**FINANCING SUCH APPROPRIATION**  
(Admin. & Finance Committee – Co. Balka – Public Hearing 4-24-23)

Councilman Balka moved the Ordinance be approved on first reading, advertised according to law and a Public Hearing be scheduled for April 24, 2023. Motion was seconded by Councilwoman Novak.

Roll Call: Councilpersons Balka, Conti, Onuoha, Novak, Roberts, Zebrowski, all Ayes. Carried.

• **CONSENT AGENDA RESOLUTIONS**

Mayor Kilpatrick opened the meeting for any questions or comments on Consent Agenda Resolutions.

There were no comments.

Councilwoman Novak made a motion to close the Public Portion and adopt the Consent Agenda Resolutions. Seconded by Councilman Conti.

Roll Call: Councilpersons Novak, Balka, Conti, Onuoha, Roberts, Zebrowski, all Ayes.

**RESOLUTION #2023-87**

**WHEREAS**, all bills submitted to the Borough of Sayreville covering services, work, labor and material furnished the Borough of Sayreville have been duly audited by the appropriate committee;

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED** that all bills properly verified according to law and properly audited by the appropriate committees be and the same are hereby ordered to be paid by the appropriate Borough officials.

/s/ Victoria Kilpatrick, Mayor

/s/ Daniel Balka, Councilman

/s/ Christian Onuoha, Councilman

/s/ Vincent Conti, Councilman

/s/ Donna Roberts, Councilwoman

/s/ Mary J. Novak, Councilwoman

/s/ John Zebrowski, Councilman

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Sean Kean, Borough Attorney

**Bill list of April 10, 2023 in the amount of \$6,871,585.94 in a separate Bill List File for 2023 (See Appendix Bill List 2023-A for this date).**

**RESOLUTION #2023-88**

**BE IT RESOLVED** that the proper Borough Officials are hereby authorized and directed to award a contract for the purchase of additional items for Police Dress



Uniforms from Action Uniform through NJ State Contract 17-Fleet-00787 in an amount not to exceed \$28,665.22 using forfeiture funds.

/s/ Donna Roberts, Councilwoman  
(Public Safety Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Sean Kean, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2023-89**

**WHEREAS**, Qualified Purchasing Agent has recommended that certain increases and decreases be included in the following described project as will more fully appear by Change Order No. 1:

- Project: 2021 Order of two rear loading garbage trucks
- Contractor: Hunter Jersey Peterbilt  
524 Monmouth Road  
Clarksburg, NJ 08510
- Net Increase: \$25,832.00
- Reason: Adjustment of original contract to reflect actual quantities installed and work performed.

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED:**

1. That the recommendation and approval of said Qualified Purchasing Agent referred to above and in said Change Order be and the same is hereby accepted and approved.
2. That the Governing Body determines that said charges are proper and essential and that same be paid upon the submission of properly approved borough voucher.

/s/ Vincent Conti, Councilman  
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Sean Kean, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

APRIL 10, 2023  
REGULAR MEETING

**RESOLUTION #2023-90**

**A RESOLUTION OF THE BOROUGH OF SAYREVILLE  
IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY,  
APPROVING AND AUTHORIZING THE ISSUANCE OF A  
SPECIAL EVENT PERMIT TO ST. STANISLAUS KOSTKA R.C. CHURCH  
TO CONDUCT A PARISH CARNIVAL**

**WHEREAS**, St. Stanislaus Kostka R.C. Church has requested permission from the Mayor and Council of the Borough of Sayreville to conduct a Parish Carnival on the property of St. Stanislaus Kostka's Church and School from June 22, 2023 through June 24, 2023.

**WHEREAS**, it is the belief of St. Stanislaus Kostka R.C. Church that the Parish Carnival provides activities which are family and community oriented;

**WHEREAS**, the Mayor and Borough Council agree that the event proposed will enhance community spirit; and

**THEREFORE, BE IT AND IT IS HEREBY RESOLVED** that St. Stanislaus Kostka R.C. Church is granted permission to conduct a Parish Carnival on the property of St. Stanislaus Kostka's Church and School from June 22, 2023 through June 24, 2023 without posting any fees.

/s/ Mary J. Novak, Councilwoman  
(Recreation Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Sean Kean, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2023-91**

**A RESOLUTION APPROVING AND AUTHORIZING THE ISSUANCE  
OF A SPECIAL EVENT PERMIT TO MASJID SADAR & COMMUNITY CENTER  
TO HOLD A PRAYER SERVICE**

**WHEREAS**, Masjid Sadar & Community Center has requested permission from the Mayor and Council of the Borough of Sayreville to conduct a prayer service at Kennedy Park on April 21, 2023; and

**WHEREAS**, it is the belief of the governing body that these events provide activities which are family and community oriented;

**WHEREAS**, the Mayor and Borough Council agree that the event proposed will enhance community spirit; and

**WHEREAS**, the Masjid Sadar & Community Center must notify the Sayreville Police Department, the Department of Public Works, the Recreation Department and the Sayreville Emergency Squad seven (7) days prior to the event; and

**THEREFORE, BE IT AND IT IS HEREBY RESOLVED** that Masjid Sadar & Community Center is hereby granted permission to hold this Special Event and that a permit be issued for a prayer service to be conducted on April 21, 2023 from 7:00 A.M. – 2:00 P.M. at Kennedy Park and that any associated services through the Department of Public Works or Police Department in which fees have incurred will be billed at a later date after the event.



**NOW, THEREFORE, BE IT RESOLVED**, the Sayreville Borough Mayor and Borough Council the attached Sayreville Community Garden Bylaws and Guidelines are hereby approved and the Sayreville Community Garden is authorized to implement same.

**BE IT FURTHER RESOLVED**, that all Borough officials including, but not limited to the Mayor, the Borough Administrator and the Municipal Clerk, are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.

/s/ John Zebrowski, Councilman  
(Water/Sewer & Environmental Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Sean Kean, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2023-94**

**BE IT AND IT IS HEREBY RESOLVED** that the Proper Borough Officials are hereby authorized and directed to release the balance in escrow to Red Oak, LLC in the amount of \$1,713.00.

/s/ Daniel Balka, Councilman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Sean Kean, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2023-95**  
**AUTHORIZING AND MEMORIALIZING THE DECISION OF  
THE COUNCIL OF THE BOROUGH OF SAYREVILLE  
TO AFFIRM THE SAYREVILLE RENT LEVELING BOARD'S  
DECEMBER 13, 2022 DECISION AS IT RELATES TO  
CAMELOT AT TOWNE LAKE, LLC**

**WHEREAS**, pursuant to Borough of Sayreville Municipal Code, Chapter 12-6.12 et al., the Borough established a Rent Leveling Control Board; and

**WHEREAS**, pursuant to its powers and obligations under the Borough Municipal Code, the Borough Rent Leveling Control Board issued findings related to the development Camelot at Townelake and its failure to make necessary filings to retain its exemption from rent control within the Borough; and

**WHEREAS**, Camelot at Towne Lake, LLC exercised its right under Chapter 12-6.14 to appeal the Borough Rent Leveling Board's findings and an appeal was heard by the Council on February 27, 2023; and

**WHEREAS**, following written submissions and due consideration by the Borough Council of the subject appeal from Camelot at Town Lake, LLC, the Council desires to

authorize and memorialize the Council’s decision to affirm the Borough Rent Leveling Board’s earlier findings and determination; and

**NOW, THEREFORE, BE IT RESOLVED**, the Sayreville Borough Council hereby affirms the Borough Rent Leveling Control Board’s findings and determination as it relates to the development Camelot at Townlake and denies the subject appeal for the reason set forth in the Borough Attorney’s written decision dated March 22, 2023

**BE IS FURTHER RESOLVED**, that all Borough officials including, but not limited to the Mayor, the Borough Administrator and the Municipal Clerk, are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.

/s/ Vincent Conti, Councilman  
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Sean Kean, Borough Attorney

|  |   |
|--|---|
| <b>ATTEST:</b>                                     | <b>BOROUGH OF SAYREVILLE</b>            |
| <u>/s/ Jessica Morelos, RMC</u><br>Municipal Clerk | <u>/s/ Victoria Kilpatrick</u><br>Mayor |

**RESOLUTION #2023-96**  
(Public Defender)

**BE IT RESOLVED** that this Resolution hereby memorializes action taken by the Governing Body at the March 27, 2023 meeting appointing the following:

|                    |                                  |
|--------------------|----------------------------------|
| NAME OF APPOINTEE: | Roselli & Roselli                |
| POSITION:          | Municipal Public Defender – 2023 |
| DEPARTMENT:        | Municipal Court                  |
| EFFECTIVE DATE:    | March 28, 2023                   |

**BE IT FURTHER RESOLVED** that the compensation to be paid such appointee shall be fixed and determined by the Salary Ordinance or appropriate resolution adopted thereunder fixing the compensation to be paid municipal employees and that this appointment shall include all prosecutorial duties including prosecution of building, zoning and ABC violations if necessary.

/s/ Daniel Balka, Councilman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Sean Kean, Borough Attorney

|  |   |
|--|---|
| <b>ATTEST:</b>                                     | <b>BOROUGH OF SAYREVILLE</b>            |
| <u>/s/ Jessica Morelos, RMC</u><br>Municipal Clerk | <u>/s/ Victoria Kilpatrick</u><br>Mayor |

APRIL 10, 2023  
REGULAR MEETING

**RESOLUTION #2023-97**

**A RESOLUTION OF THE BOROUGH OF SAYREVILLE IN THE COUNTY OF MIDDLESEX,  
STATE OF NEW JERSEY, RENEWING THE CONTRACT  
WITH HACKENSACK MERIDIAN HEALTH (JFK)  
EMERGENCY MEDICAL SERVICES**

**WHEREAS**, the Borough of Sayreville executed a contract with Hackensack Meridian Health (JFK) Emergency Medical Services pursuant to Resolution 2019-302; and

**WHEREAS**, the Governing Body of the Borough of Sayreville wishes to renew that contract for a period of one (1) year; and

**THEREFORE, BE IT AND IT IS HEREBY RESOLVED**, that the appropriate Borough Officials are authorized to execute a contract renewal with Hackensack Meridian Health (JFK) Emergency Medical Services for the period of one (1) year expiring December 31, 2024.

/s/ Donna Roberts, Councilwoman  
(Public Safety Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Sean Kean, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**READ IN FULL**

**RESOLUTION #2023-98**

**A RESOLUTION OF THE BOROUGH OF SAYREVILLE, RECOGNIZING NJ LOCAL  
GOVERNMENT WEEK, APRIL 16-22, 2023, AND ENCOURAGING ALL CITIZENS TO  
SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES.**

**WHEREAS**, local government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and

**WHEREAS**, local government provides services and programs that enhance the quality of life for residents, making their municipality their home; and

**WHEREAS**, local government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

**WHEREAS**, local government officials and employees share the responsibility to pass along the understanding of public services and their benefits; and

**WHEREAS**, NJ Local Government Week offers an important opportunity for elected officials and local government staff to spread the word to all citizens of New Jersey that they can shape and influence this branch of government; and

**WHEREAS**, the NJ State League of Municipalities and its member municipalities have joined together to teach citizens about municipal government through a variety of activities.

**NOW, THEREFORE, BE IT RESOLVED BY BOROUGH OF SAYREVILLE AS  
FOLLOWS:**

**Section 1.** That Borough of Sayreville encourages all citizens, local government officials, and employees to participate in events that recognize and celebrate NJ Local Government Week.

**Section 2.** That Borough of Sayreville encourages educational partnerships between local government and schools, as well as civic groups and other organizations.

**Section 3.** That Borough of Sayreville supports and encourages all New Jersey local governments to actively promote and sponsor NJ Local Government Week.

/s/ Donna Roberts, Councilwoman

(Sponsor)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Sean Kean, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

At this time Mayor Kilpatrick opened the meeting up to the public for questions or comments on this resolution.

There being no comments, Councilwoman Novak moved the public portion be closed and the Resolution be adopted on Roll Call vote. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Novak, Balka, Conti, Onuoha, Roberts, Zebrowski, all Ayes. Carried.

**READ IN FULL**

**RESOLUTION #2023-99**

**BE IT AND IT IS HEREBY RESOLVED** that the proper Borough Officials are hereby authorized and directed to apply for a grant from the NJ Department of Transportation Local Transportation Project Funds (LTPS) 2023 in the amount of \$874,000.00 for the construction of a pedestrian bridge on Bordentown Avenue.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant application on behalf of the Borough of Sayreville and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

/s/ Daniel Balka, Councilman

(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Sean Kean, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

At this time Mayor Kilpatrick opened the meeting up to the public for questions or comments on this resolution.

Those commenting were:

- Jim Robinson, 11 Borelle Square  
Mr. Robinson questioned where the pedestrian bridge be located.  
Business Administrator Skarzynski responded that there is a bridge between Winding Woods Apartment Complex and the strip mall and there is a need for a safe pedestrian passage.

Further discussion ensued on the dais.

No further comments.

Councilwoman Novak moved the public portion be closed and the Resolution be adopted on Roll Call vote. Seconded by Councilman Conti.

Roll Call: Councilpersons Novak, Balka, Conti, Onuoha, Roberts, Zebrowski, all Ayes. Carried.

• **CORRESPONDENCE:**

A. Minutes from Boards/Commissions:

1. Shade Tree Commission – March 16, 2023.
2. S.A.F.E./Municipal Alliance – March 28, 2023.
3. Planning Board – February 15, 2023 and March 1, 2023.

B. Planning Board Resolution which was memorialized on April 5, 2023:

1. Rocville, LLC Preliminary and Final Major Site Plan, Block 297, Lot 1; Block 332, Lots 1-4; Block 333, Lot 1.

Councilwoman Novak made a motion to accept the correspondence. Seconded by Councilman Conti.

Roll Call: Councilpersons Novak, Balka, Conti, Onuoha, Roberts, Zebrowski, all Ayes. Carried.

• **MAYOR & COUNCIL REPORTS**

➤ **ADMINISTRATIVE & FINANCE – Councilman Balka**

- 1) Union negotiations still going on.
- 2) Numerous grants in the works.
- 3) Waiting on appraisals for the Sayreville Landfill 3
- 4) Public Hearing on the budget is scheduled for April 24<sup>th</sup>.

➤ **PUBLIC SAFETY – Councilwoman Roberts**

- 1) NJ Local Government week.
- 2) Reported on different events that will be happening.
- 3) Autism Awareness month and Limb Loss Awareness month.
- 4) Tour of medical marijuana location in Woodbridge.
- 5) Reported on the Planning Board meeting.
- 6) Questioned the money received from the licensing of vape shops and if we could use it for the Safe program.

CFO Biancamano responded that it can't be used and maybe next year we can set up a line amount for it.

Councilwoman Roberts questioned the wording in the ordinance about using it for programs.

Response by the Borough Attorney.

Mayor suggested that they review the ordinance and make any necessary changes.



➤ **PUBLIC WORKS – Councilman Conti**

- 1) Commented on the support from Borough workers and appreciate all their hard work.
- 2) Commented on a resident that was a good Samaritan.
- 3) Construction fees were over \$500,000 for the month.
- 4) Commented on Shade Tree memorials and tree plantings.

➤ **RECREATION – Councilwoman Novak**

- 1) Commented on the Easter Egg Hunt.
- 2) Fishing Derby May 6<sup>th</sup> in the morning and HRC Fun Run.
- 3) She stated staff will be out on the weekends at the boat ramp.
- 4) New sign at the library shows what is going on there.
- 5) Parking improvements at the library.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilman Zebrowski**

- 1) Hydrant flushing is scheduled to begin April 17<sup>th</sup>.
- 2) Sustainable Commission will be holding a “Pawd”cast about animals.

➤ **PLANNING & ZONING – Council President Onuoha**

- 1) Commented on the last Planning Board meeting.

➤ **MAYOR – Victoria Kilpatrick**

- 1) Thanked all the dispatchers.
- 2) Property between library and middle school and who is responsible to clean that up.
- 3) Commented on the lighting being out at the black path between Burke’s Park and the middle school.
- 4) Commented on the Easter Egg Hunt.

● **PUBLIC PORTION**

At this time Mayor Kilpatrick opened the meeting to the public for questions or comments on any and all matters.

Those commenting were:

- Beverly Mierzwiak, 165 Oak Street

- Ewa Mierzwiak, 175 Oak Street

They commented on heavy trucks doing remediation at the NL site and the issues they are having.

- Ken Haklar, 24 Lee Avenue

Mr. Haklar questioned if there is a plan to repave Hilltop/Lee Avenue because the patching is not working anymore. He requested that the street sweeper go out to that area. Mr. Haklar commented on the traffic in that area and there has been a lot of truck traffic and there is a sign stating “No trucks over 4 tons.”

- Bob Duffy, 111 Merritt Avenue

Mr. Duffy thanked the Borough for the egg hunt. He commented on the paving process in town and the need to budget more for roads.

- Jim Robinson, 11 Borelle Square

Mr. Robinson commented on street light outages throughout town. He commented on residents serving on various boards and if it’s legal. Mr. Robinson questioned the amount of overtime spent on the wall that collapsed on Cheesequake Road.

- Ken Olchaskey, 108 North Edward Street

Mr. Olchaskey questioned the pedestrian bridge on Bordentown Avenue. He commented on the item listed on the agenda meeting regarding a Pilot for

Arsenal Trade and when was it submitted.

Response by Borough Administrator Skarzynski.

Mr. Olchaskey questioned who is the planner for SERA and who do they reach out to with questions.

Councilwoman Novak responded Joe Ambrosio, Executive Director.

Mr. Olchaskey further commented on SERA. He commented on a threatening letter to the Mayor and Council.

- Jim Robinson, 11 Borelle Square

Mr. Robinson questioned who would be paying Phoenix for the pilot report.

Mayor responded if approved by the council then it would be the Borough.

Further discussion ensued on the pilot application for Arsenal Trade.

- Bob Duffy, 111 Merritt Avenue

Mr. Duffy commented on getting rid of people and the need to clean house.

No further comments.

**Councilwoman Roberts made a motion to close the Public Portion. Seconded by Councilwoman Novak.**

Roll Call: Voice Vote, all Ayes.

Mayor Kilpatrick commented on the safety of the governing body and Borough buildings. She requested the Police Department do an assessment of Borough buildings for security measures.

Further discussion ensued.

Mayor commented on a letter that was received at Borough Hall and had to be turned over to the authorities. She stated that she has decided not to seek re-election.

- **ADJOURNMENT**

No further business Councilwoman Novak made a motion to adjourn. Seconded by Councilwoman Roberts.

Roll Call: Voice Vote, all Ayes.

Time 9:24 P.M.

---

Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_